

A G E N D A
COLUMBIA COUNTY SCHOOL BOARD
ADMINISTRATIVE COMPLEX AUDITORIUM
SEPTEMBER 13, 2011
7:00 P.M.

1. Invocation
2. Opening of meeting and pledge of allegiance to the flag to be presented by the State Champion Ag Mechanics teams from Columbia High School.
3. Welcome visitors
4. Close and adopt the agenda
5. **RECOGNITIONS**
 - Recognition of 13 schools and the Columbia County School District for meeting the requirements established by the AdvancED Accreditation Commission for accreditation by the Southern Association of Colleges and Schools Council on Accreditation and School Improvement.
 - Career and Adult Education to recognize Adult Education students who submitted creative writing entries and were published in Florida Literacy Coalition's Adult Learner Essay Book, "In My Words".
 - Career and Adult Education to recognize Columbia High School Welding and Building Construction Programs for being an accredited Training and Education Facility by NCCER, National Center for Construction Education and Research.
6. **ACTION ITEMS**
 - A. Public Hearing on budget for 2011-2012.
 - (1) Adopt Required Local Effort rate of 5.35 mills for 2011-2012.
 - (2) Adopt Prior Period Funding Adjustment rate of .017 mills for 2011-2012.
 - (3) Adopt Basic Discretionary rate of .748 mills for 2011-2012.
 - (4) Adopt Local Capital Outlay Improvement rate of 1.50 mills for 2011-2012.
 - (5) Adopt Budget for 2011-2012.

- B. (1) Public Hearing on the following Revised Policy Amendments:
(See attached)
 - 5.10 Zero Tolerance for School Related Crimes
 - 5.11 Student Illness
 - 8.331 Technology Use
 - 8.32 Tobacco Use in District Facilities
- (2) Approve the Revised Policy Amendments as listed above.
- C. (1) Public Hearing on the 2011-2012 Student Progression Plan and Code of Student Conduct. (Copies are on file in Mr. Carswell's office.)
- (2) Approve the 2011-2012 Student Progression Plan and Code of Student Conduct.
- D. Approve initial application for "Shining Star Academy of the Arts" charter school subject to open the 2012-2013 school year.
(See attachment) (Complete copy available in the Superintendent's office)
- E. **PERSONNEL ACTION ITEMS:**

RECOMMENDATIONS FOR EMPLOYMENT:

INSTRUCTIONAL

1. Mara Driggers, Teacher – Richardson Middle School, effective August 29, 2011, retroactive, replacing Kathy Revior who reclassified
2. Johns, Beth, Teacher – Melrose Park Elementary, effective August 26, 2011, retroactive, new position
3. Mansmann, Amber, Reading Teacher – Columbia High School, effective September 6, 2011, retroactive, replacing Gwendolyn Cousino who resigned
4. Rucker, Francesca, Teacher – Westside Elementary, effective August 29, 2011, retroactive, new position
5. Watkins, Kaleb, Teacher – Richardson Middle School, effective August 31, 2011, retroactive, replacing Tammy Anschultz who transferred

NON-INSTRUCTIONAL

1. Daniel, Kay, Paraprofessional – Five Points Elementary, effective August 23, 2011, retroactive, replacing Tammy Leino who resigned

RECOMMENDATIONS FOR REMEDIAL POSITIONS:

1. Dykes, Trista, Tutor – Homeless Education Program, effective July 26, 2011 to August 31, 2012, retroactive, no more than 20 hours per week, grant funded
2. Rountree, Kathy, Paraprofessional – Columbia City Elementary, effective September 6, 2011 to April 27, 2011, retroactive, 4 days per week/3 hour per day, SAI grant funded
3. Angstadt, Mychelle, Teacher – Melrose Park Elementary, effective August 29, 2011 to May 31, 2012, retroactive, 21st Century grant funded
4. Ballew, Elisabeth, Teacher - Melrose Park Elementary, effective September 6, 2011 to May 31, 2012, retroactive, 21st Century grant funded
5. Crews, Ashley, Teacher - Melrose Park Elementary, effective September 6, 2011 to 31, 2012, retroactive, 21st Century grant funded
6. Fike, Laurie Ann, Site Director/Coordinator – Melrose Park Elementary, effective August 29, 2011 to May 31, 2012, retroactive, 21st Century grant funded
7. Fowler, Susie, Teacher - Melrose Park Elementary, effective August 29, 2011 to May 31, 2012, retroactive, 21st Century grant funded
8. Gerhart, Paul, Teacher - Melrose Park Elementary, effective September 6, 2011 to May 31, 2012, retroactive, 21st Century grant funded
9. Hancock, Michelle, Teacher - Melrose Park Elementary, effective August 29, 2011 to May 31, 2012, retroactive, 21st Century grant funded
10. Hill, Pam. Teacher - Melrose Park Elementary, effective September 6, 2011 to May 31, 2012, retroactive, 21st Century grant funded
11. Hirsh, Lynn, Student Care Attendant – Melrose Park Elementary, effective August 29, 2011 to May 31, 2012, retroactive, VPK Extended Day
12. Johns, Beth, Teacher – Melrose Park Elementary, effective August 29, 2011 to May 31, 2012, retroactive, 21st Century grant funded
13. Lord, Jennie, Teacher - Melrose Park Elementary, effective August 29, 2011 to May 31, 2012, retroactive, 21st Century grant funded
14. Noll, April, Teacher - Melrose Park Elementary, effective August 29, 2011 to May 31, 2012, retroactive, 21st Century grant funded
15. Parks, Jordan, Paraprofessional - Melrose Park Elementary, effective August 29, 2011 to May 31, 2012, retroactive, 21st Century grant funded
16. Riley, Kathy, Substitute Teacher - Melrose Park Elementary, effective August 29, 2011 to May 31, 2012, retroactive, 21st Century grant funded
17. Taylor, Kim, Teacher - Melrose Park Elementary, effective August 29, 2011 to May 31, 2012, retroactive, 21st Century grant funded
18. Ward, Betsy, Teacher - Melrose Park Elementary, effective August 29, 2011 to May 31, 2012, retroactive, 21st Century grant funded
19. Carter, Barbara, Teacher – Niblack Elementary, effective August 29, 2011 to May 25, 2012, retroactive, VPK Extended Day
20. English, Edith, Student Care Attendant – Niblack Elementary, effective August 29, 2011 to May 25, 2012, retroactive, VPK Extended Day
21. Jones, Taronna, Student Care Attendant – Niblack Elementary, effective August 29, 2011 to May 25, 2012, retroactive, 21st VPK Extended Day

22. Williams, Dasaisha, Paraprofessional – Niblack Elementary, effective September 12, 2011 to November 29, 2011, retroactive, SAI grant funded
23. Arnold, Virginia, Teacher – Pinemount Elementary, effective October 3, 2011 to February 16, 2012, SAI grant funded
24. Hale, Voncile, Paraprofessional – Pinemount Elementary, effective October 3, 2011 to February 16, 2012, SAI grant funded
25. Goss, Cheryl, Paraprofessional – Pinemount Elementary, effective September 6, 2011 to June 1, 2012, retroactive, VPK Extended Day
26. Griffin, Lisa, Paraprofessional – Pinemount Elementary, effective September 6, 2011 to June 1, 2012, retroactive, VPK Extended Day
27. Melgaard, Yvonne, Paraprofessional – Pinemount Elementary, effective September 6, 2011 to June 2012, retroactive, VPK Extended Day
28. Bell, Christy, Part Time Remedial Teacher – Adult Education, effective August 22, 2011 to June 30, 2012, retroactive, 3 days per week/2 hours per day
29. Mayo, Sharonda, Student Care Attendant – Melrose Park Elementary, effective September 6, 2011 to June 1, 2012, retroactive, VPK Extended Day
30. Byrne, Amy, Student Care Attendant – Melrose Park Elementary, effective September 6, 2011 to June 1, 2012, retroactive, VPK Extended Day
31. Green, Pamela, ED Options Teacher – Adult Education, effective August 22, 2011, retroactive

RECOMMENDATIONS FOR SUPPLEMENTAL POSITIONS:

1. Bradley, Dekela, Dance Team Sponsor – Richardson Middle School, effective September 1, 2011, retroactive, replacing Kristen Clark who resigned
2. Bullard, Beth, SAC Chairman – Columbia City Elementary, effective August 15, 2011, retroactive
3. Perry, Tera, Girls Varsity Basketball Coach – Columbia High School, effective August 25, 2011, retroactive, replacing Michele Bisaccia who resigned
4. Showers, Jermaine, Assistant Varsity Football Coach – Ft. White High School, effective August 22, 2011, retroactive, replacing John Woodley who resigned

RECOMMENDATIONS FOR SUBSTITUTES:

1. Carmichael, Kristian, Substitute Teacher – District, effective September 14, 2011 (Intermed in District)
2. Paige, Arnetta, Substitute Teacher – District, effective September 14, 2011 (former Student Care Attendant and requested to substitute)
3. Paige, Arnetta, Substitute Custodian - District, effective September 14, 2011 (former Student Care Attendant and requested to substitute)

CONDITIONAL APPROVAL RECOMMENDATIONS FOR EMPLOYMENT

The following recommendations are awaiting receipt of final fingerprint clearances. Due to technical issues, there has been a delay in receipt of fingerprint results. Additional screenings have been conducted while we await receipt of fingerprint results.

NON - INSTRUCTIONAL

- 1. Johnson, Susan, School Nurse – Ft. White Elementary, effective August 23, 2011, retroactive, replacing Veronica Jackson who resigned

RECOMMENDATION FOR REMEDIAL POSITION:

- 1. Monk, Brenda, Part Time Remedial Teacher – Adult Education, effective August 22, 2011 to June 30, 2012, retroactive, 3 days per week/2 hours per day

RECOMMENDATION FOR SUPPLEMENTAL POSITION:

- 1. Robinson, Jessica, Middle School Volleyball Coach – Ft. White High School, effective August 22, 2011, retroactive, replacing Tracy Thomas who resigned

7. **CONSENT AGENDA:** The administration recommends the approval of the Consent Agenda, items A - O: (See attached)

- A. Attachment A – Personnel Matters.....Superintendent
- B. Attachment B – Bids/Purchasing Matters.....Mr. Null
- C. Approve minutes of August 23, 2011.....Superintendent
- D. Approve School Volunteers for the 2011-2012 School Year.....Mrs. Spradley
(Copies are available in Mrs. Spradley’s office.)
- E. Accept donation in the amount of \$1,000.00 to Fort White High School from Mr. Keith Norris, Marcotek Digital Office Solutions in Lake City, to assist with the purchase of the sound system for Arrowhead Stadium.....Superintendent
- F. Approve contract between the Columbia County School Board and Professional Development for Achievement, Inc. for a professional development activity for Fort White Elementary School. (See attached).....Mrs. Hooper
- G. Approve the following item for advertising and set public hearing for October 25, 2011. (See attached).....Superintendent
New School Board Policy: 3.40 Extended Day Fee Generated Programs
- H. Approve Property Deletions for the month of August 2011, for the 2011-2012 fiscal year. A listing of these deletions is attached.....Mrs. Loughran

- I. Approve revisions to the following Procedures Manuals:
(Copies are on file in office of Mrs. Smith, Assistant Superintendent.)
 - Finance
 - MID
 - HRMD
 - Maintenance
 - School Food Service
 - Transportation
 - Technology
 - Testing Procedures Manual
- J. Approve the revisions to the Student Records Manual, which is on file in the office of Curriculum Assessment and Accountability.....Mrs. McElhaney
- K. Approve the Florida Partnership with College Board for Minority and Underrepresented Student Achievement, 2011-2012. (See attached)
Mrs. McElhaney
- L. Approve the Columbia County School District ABE-GED Adult Education Program Procedure Manual. (A copy is on file in the office of Mr. Carswell, Assistant Superintendent.)
- M. Approve requests for out-of-county attendance for the 2011-2012 school year. (See attached).....Mr. Carswell
- N. Approve Superintendent's Annual Financial Report for the 2010-2011 fiscal year. (The supporting documents will be provided by the end of the week.)
Mrs. Loughran
- O. Approve Leaves:
 - Family Medical Leave
Jill Gano, Guidance Counselor, effective 8/25/11 – 9/21/11

8. **COMMENTS:**
Citizens' Requests
School Board Members, School Board Attorney, Superintendent

9. **EXECUTIVE SESSION**

ATTACHMENT A – PERSONNEL MATTERS

A. RESIGNATIONS:

1. Clark, Kristen, Dance Team Sponsor – Richardson Middle School, effective August 10, 2011
2. Cousino, Gwendolyn, Teacher – Columbia High School, effective August 31, 2011
3. Glenn, Thomas, MS Boys Soccer Coach – Ft. White High School, effective September 14, 2011
4. Tompkins, Amber, Substitute Teacher – District, effective August 22, 2011
5. Jones, Beth, Substitute Teacher – District, effective August 26, 2011
6. Paige, Armeta, Student Care Attendant – Columbia High School, effective September 9, 2011
7. Warren, Vivian, Adult Education Teacher – Adult Education, effective September 1, 2011

B. RECOMMENDATIONS FOR RECLASSIFICATION OR TRANSFER:

1. Clark, Kristen, reclassified and transferred from Clerk Typist at Special Services to Teacher at Ft. White High School, effective August 18, 2011, retroactive, replacing Janet Sweat who transferred
2. Kennington, Lindsey, reclassified and transferred from Paraprofessional at Lake City Middle School to Clerk Typist at Special Services, effective August 29, 2011, retroactive, replacing Kristen Clark who reclassified and transferred
3. Nettles, Joyce Paula, transferred from Student Care Attendant at Summers to Student Care Attendant at Eastside, effective August 23, 2011, retroactive replacing Melond Waters who resigned
4. Parks, Pamela, transferred from Paraprofessional at Lake City Middle School to Paraprofessional at Richardson Middle School, effective August 29, 2011, retroactive, replacing Tara Williams who reclassified
5. Rawlings, Brenda from SFS General Assistant at Columbia City Elementary to SFS General Assistant at Ft. White High School, effective August 26, 2011, retroactive, replacing Adria Knox who reclassified and transferred
6. Revior, Kathy, reclassified from Teacher at Richardson Middle School to Media Specialist at Richardson Middle School, effective August 29, 2011, retroactive, replacing Kim Liphthrott who reclassified

C. Approve the following workshops, participants and reimbursement as shown on the attached:

1. ABA training to Improve Behavior in SWD August 12 & August 18, 2011
2. FDOE Teacher Evaluation Summer Academy July 19-21, 2011, retroactive

D. Additional reappointments for the 2011-2012 school year: (see attached)

E. Approve Personal Leave for the 2011-2012 school year for Betsy Spradley, Teacher, for care of infant under the age of 2 years.

- F. Amend previous Board action as follows:
1. August 23, 2011 (Addendum Item B-16) to read Knox, Adria, to School Food Service Assistant Manager at Columbia High School instead of School Food Service Manager at Columbia High School.
 2. August 23, 2011 (Agenda Item A-9) to read Wooten, Angela, School Food Service 6-hour-School Food Service instead of Transportation.
- G. Rescind Board Action as follows:
1. June 28, 2011 (Agenda Item F – Supplemental Positions) Jernigan, Timmy, Head JV Football Coach – Columbia High School, School Year 2011-2012
 2. August 23, 2011 (Addendum Item B-11) Ebert, Susan, reclassified from Teacher at Richardson Middle School to Paraprofessional at Richardson Middle School, effective August 15, 2011, retroactive
 3. August 23, 2011 (Addendum Item B-22) Coleman, Christopher, reclassify from Teacher at Columbia High School to 190 day Paraprofessional at Columbia High School, effective August 15, 2011, retroactive

ATTACHMENT B – BIDS/PURCHASING MATTERS

1. Approve Bid File #3203 –Maintenance on Micro-Computers, Extension of one year with same terms and conditions as originally approved with Southern Endeavors, Inc. (See attached)
2. Approve Agreement with Xerox Corporation as per attached.
3. Amend Agreement with Staffing Solutions to provide for a revised Attachment A as per attached.
4. Approve Consultant Agreement for services as per attached:
 - a. Martha J. Powell
 - b. Valarie Thomas
 - c. Maria Wojtalewicz
5. Ratify amended Consultant Agreements as per attached:
 - a. Lorraine Zeller
 - b. Hearing Care Resources, Inc.
 - c. Sheila Widergren
6. Approve Agreement with Speech and Reading Center, LLC as Private School Provider as required by law with use of Title I funds as per attached.
7. Approve Pay Requests from Craig Salley & Associates as per attached:
 - a. No. 15, Dining / Multi Purpose Bldg Additions at FW High in the amount of \$496.38.
8. Ratify Change Order No. 5 on FWMS Dining / Multipurpose Bldg Addition in the additive amount of \$1,071.28 as per attached.
9. Approve purchase from Hayes E-Government Resources in the amount of \$44,404.29, with grant monies, as per quotation attached.
10. Approve Contractor Prequalification for:
 - a. Ajax Building Corporation with a maximum capacity rating of \$75,000,000 for Individual Project Value and \$200,000,000 for Aggregate Total Project Value as per attached.
 - b. Alexander Group, LLC with a maximum capacity rating of \$5,000,000 for Individual Project Value and \$10,000,000 for Aggregate Total Project Value as per attached.