

**A G E N D A**  
**COLUMBIA COUNTY SCHOOL BOARD**  
**ADMINISTRATIVE COMPLEX AUDITORIUM**  
**DECEMBER 13, 2011**  
**7:00 P.M.**

1. Invocation
2. Opening of meeting and pledge of allegiance to the flag to be presented by Melrose Park Elementary School Chorus.
3. Welcome visitors
4. Close and adopt the agenda
5. **RECOGNITION**  
Mrs. Sonya Judkins, Principal, Lake City Middle School to recognize Lowes Garden Center Manager and Assistant for donation of plants and potting soil.
6. **PRESENTATIONS**
  - Exxon Mobil Educational Alliance Grants in the amount of \$500.00 each for: Five Points Elementary, Niblack Elementary, Pinemount Elementary and Westside Elementary
  - Mr. Don Sloan, Lake City Middle School Art Teacher and students to present a book, "What I Love About Florida". The book was written and illustrated by students and has since been copyrighted and re-printed.
  - Mr. Richard Powell to present the Schools Internal Accounts Audit Report.
7. **ACTION ITEMS**
  - A. Approve Schools Internal Accounts Audit and Columbia County Public School Foundation, Inc. Audit for the year ended June 30, 2011.  
(Attachment available for Board Members and Attorney)  
(The attachment is also available in the office of the Director of Finance.)

- B. Approve Non-Instructional, Non-Union Salary Schedule for 2011-2012.
- C. Approve the 2011-2012 Contract Agreement between The School Board of Columbia County and The Columbia County Educational Support Personnel Association, pending ratification by CCESPA.
- D. Approve the 2011-2012 Contract Agreement between The School Board of Columbia County and The Columbia Teachers' Association, pending ratification by CTA.
- E. Adoption of Resolution Changing the Boundaries of the School Board Member Residence Areas. (See attached)
- F. Approve initial application for "Vine Academy of the Arts" charter school subject to open the 2012-2013 school year. (See attachment)  
(Complete copy available in the Superintendent's office.)

G. APPROVE PERSONNEL ITEMS:  
RECOMMENDATIONS FOR EMPLOYMENT:

RECOMMENDATIONS FOR REMEDIAL POSITIONS:

1. Alexander, Lashunda, Paraprofessional – Ft. White Elementary, effective December 1, 2011 to April 30, 2012, retroactive, Parent College grant funded
2. Hoffman, Michelle, Paraprofessional – Eastside Elementary, effective November 1, 2011 to April 30, 2012, retroactive, School Improvement grant funded
3. Rutter, Denine, Remedial Paraprofessional – Summers Elementary, effective November 28, 2011 to May 1, 2012, retroactive, School Improvement grant funded
4. Sanders, Tiffany, Paraprofessional – Ft. White Elementary, effective December 1, 2011 to April 30, 2012, retroactive, Parent College grant funded
5. Smith, Sandra, Paraprofessional – Ft. White Elementary, effective December 1, 2011 to April 30, 2012, retroactive, Parent College grant funded
6. Stevens, Alex, Remedial Tutor – Columbia High School, effective December 5, 2011 to April 6, 2012, retroactive, SAI School Improvement grant funded

RECOMMENDATIONS FOR SUBSTITUTES

1. Kuykendall, Tracy, Substitute Teacher – District, effective December 2, 2011, retroactive, Intern
2. Livingston, Heather, Substitute Teacher – District, effective December 2, 2011, retroactive, Intern
3. Stokes, Gloria, Substitute Teacher – District, effective December 5, 2011, retroactive, Remedial

RECOMMENDATIONS FOR SUPPLEMENTAL POSITIONS:

1. Brown, Ashley, SAC-Chairperson – Challenge Learning Center, effective 11/28/2011, retroactive
2. Plank, DeAndra, Volleyball Coach – Columbia High School, effective October 6, 2011, retroactive
3. Wohlstein, Doug, Boys Assistant Soccer Coach – Ft. White High School, effective November 14, 2011, retroactive

RECOMMENDATION FOR EXTENDED DAY:

Sanders, Tracy, Teacher – Columbia High School, effective November 22, 2011 to June 1, 2012 retroactive

RECOMMENDATIONS FOR EMPLOYMENT OF ATHLETIC EVENTS PERSONNEL:

(see attached)

8. **CONSENT AGENDA:** The administration recommends the approval of the Consent Agenda items A - J: (See attached)
  - A. Attachment A – Personnel Matters.....Superintendent
  - B. Attachment B – Bids/Purchasing Matters.....Mr. Null
  - C. Approve minutes of November 22, 2011, reorganization meeting and regular meeting. (See attached).....Superintendent
  - D. Approve School Volunteers for the 2011-2012 school year.  
(Copies of lists available in Mrs. Spradley’s office.)
  - E. Accept the following donations: Superintendent  
Lake City Middle School:  
Plants and potting soil valued at \$1195.00 from Lowes to be used in planters in front of the library, FFA green house and garden area.  
Westside Elementary School:  
A check in the amount of \$5,500.00 from Westside Elementary PTO. The funds will be used to assist in the purchase of educational materials for each grade level, ESE, and Special Areas.
  - F. Approve request for each “Teacher of the Year” nominee to be awarded \$250.00 and the “Columbia County Teacher of the Year” to be awarded an additional \$250.00.....Mrs. Spradley
  - G. Approve request for each “School-Related Employee of the Year” nominee to be awarded \$125.00 and the “Columbia County School-Related Employee of the Year to be awarded an additional \$125.00.....Mrs. Spradley
  - H. Approval of the 2012-13 District School Calendar. (See attached)  
Mrs. Spradley
  - I. Approve Usage Agreement between the Suwannee Valley Community Coordinated Child Care, Inc. and the Columbia County School Board.....Supt.  
(See attached)

J. Approve Leaves:

Out-of-State Temporary Duty Leave:

- (1) Sabrina Sibbernsen, Teacher, Mary Kay Mathis, Teacher, E. Girvin Skinner, Teacher and Linda Skinner, Teacher to attend Share the Wealth Physical Education Conference in Jekyll Island, Georgia on January 26, 27, 2012. (Paid for by a combination of personal and grant funding)

Family Medical Leave:

- (1) Luellen Taylor, Bus Driver, effective 10/14/11 – 12/16/11
- (2) Terri C. May, Food Service, effective 12/1/11 – 2/16/12
- (3) Amend previously approved effective dates for Tracy Sanders, Teacher, as follows:  
From 10/3/11 – 11/4/11 to 10/3/11 – 11/21/11

9. **COMMENTS:**

Citizens' Requests

School Board Members, School Board Attorney, Superintendent

## **ATTACHMENT A – PERSONNEL MATTERS**

### **A. RESIGNATIONS:**

1. Collins, Margaret, Teacher – District, effective December 31, 2011, for the purpose of retirement
2. Goodson, Sandra, SFS 6-hour General Assistant – Five Points Elementary, effective December 2, 2011, for the purpose of retirement
3. Leavins, Tonya, Nurse – Ft. White High School, effective December 9, 2011
4. Nabinger, Kathye, Teacher – Lake City Middle School, effective December 31, 2011, for the purpose of retirement
5. Sweet, Betty, Student Care Attendant – Melrose Park Elementary, effective December 16, 2011
6. Williams, Olive, Student Care Attendant – Eastside Elementary, effective January 16, 2012

### **B. RECOMMENDATIONS FOR RECLASSIFICATION OR TRANSFER:**

1. Bullard, Merry Beth, from Teacher at Columbia City Elementary to Administrative Trainee at District office, effective December 14, 2011, replacing Margaret Collins who retired
2. Locke, Samantha, from Paraprofessional at Westside to Data Processor at Westside, effective January 2, 2012, replacing Debra Siera who retired

C. Approve Professional Leave for Wisman, Annette – Summers Elementary, from January 2, 2012 until May 1, 2012.

D. Amend Board action of November 22, 2011 as follows:

#### **RESIGNATIONS:**

10. Williams, Henry, Custodian – Columbia High School, effective date December 30, 2011 instead of December 16, 2011, for the purpose of retirement.

## **ATTACHMENT B – BIDS/PURCHASING MATTERS**

1. Approve Bid File #3195 – Athletic Materials with Neff Motivation, Inc. Extend one additional year with the same terms, conditions and pricing as originally awarded with companies. (See attached)
2. Approve Local Phone Service for all sites except Fort White Schools with State Contract Vendor, AT&T. Contract No. DMS 06/07-086 effective July 1, 2012. Documents on file in the Purchasing Office.
3. Approve Local Phone Service for Fort White Schools with Windstream, month-to-month services, effective July 1, 2012 Documents on file in the Purchasing Office.
4. Rescind action of Contract with C. Russell Clifton, Jr. originally approved on July 12, 2011 Board Agenda.
5. Approve Architect Pay Requests with Craig Salley & Associates:
  - a. No. 1HR for Clinic Remodeling at Melrose Park Elementary in the amount of \$2,044.00. See attached
  - b. No. 1 HR for P.E. Storage Bldg at Five Points Elementary in the amount of \$1,483.00. See attached\
6. Fort White Middle School Phase II Addition, A/E Project No. 0915
  1. Approve Change Order # 14 in the additive amount of \$26,546.00 (per attached)
  2. Approve Contractor's Final Pay Request in the amount of \$26,546.00
  3. Approve Final Acceptance
7. Approve Contractor's Pre-Qualification for Lord & Son Construction, Inc. with a maximum capacity rating of \$50,000,000 for Individual Project Value and \$100,000,000 for Aggregate Total Value as per attached.
8. Approve declaring Bus D-32, VIN #1BABL CXA54F215340 as surplus due to fire damage and is now insurance salvage.